



Dear Councillor

The next meeting of the **CONSTITUTION** will be held at **1.29 pm** on **FRIDAY, 29 OCTOBER 2021** by .

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

AGENDA

THE COUNCIL'S CONSTITUTION

(Pages 5 - 6)

Summary and Explanation

What's in the Constitution

How the Council Operates

The Council's Staff

Citizen's Rights

PARTS 1 AND 2 - ARTICLES OF THE CONSTITUTION

1. **THE CONSTITUTION** (Pages 7 - 8)
2. **MEMBERS OF THE COUNCIL** (Pages 9 - 10)
3. **CITIZENS AND THE COUNCIL** (Pages 11 - 12)
4. **THE COUNCIL** (Pages 13 - 14)
5. **CHAIRING THE COUNCIL** (Pages 15 - 16)
6. **COMMITTEES** (Pages 17 - 18)
7. **JOINT ARRANGEMENTS** (Pages 19 - 20)
8. **OFFICERS** (Pages 21 - 24)
9. **DECISION MAKING** (Pages 25 - 26)
10. **FINANCE, CONTRACTS AND LEGAL MATTERS** (Pages 27 - 28)
11. **REVIEW AND REVISION** (Pages 29 - 30)

12. **SUSPENSION, INTERPRETATION AND PUBLICATION** (Pages 31 - 32)

PART 3 - RESPONSIBILITY FOR FUNCTIONS

1. **POWERS AND DUTIES OF THE COUNCIL AND ITS COMMITTEES** (Pages 33 - 34)

2. **SCHEME OF DELEGATION TO OFFICERS** (Pages 35 - 36)

3. **SCHEME OF DELEGATION OF DEVELOPMENT CONTROL AND COUNTRYSIDE MATTERS** (Pages 37 - 50)

4. **CORPORATE STRUCTURE CHART** (Pages 51 - 52)

5. **POLITICAL STRUCTURE CHART** (Pages 53 - 54)

PART 4 - RULES OF PROCEDURE

1. **STANDING ORDERS** (Pages 55 - 82)

2. **ADDENDUM TO STANDING ORDERS** (Pages 83 - 84)

PART 5 - RULES OF PROCEDURE

1. **RULES WITH REGARD TO ACCESS TO MEETINGS AND RELATED DOCUMENTS OF THE COUNCIL** (Pages 85 - 92)

PART 6 - ADDITIONAL DOCUMENTS

1. **CONTRACT PROCEDURE RULES** (Pages 93 - 126)

2. **FINANCIAL REGULATIONS** (Pages 127 - 182)

3. **CORPORATE WRITE OFF POLICY** (Pages 183 - 190)

PART 7 - CODES AND PROTOCOLS

1. **CODE OF CONDUCT FOR MEMBERS** (Pages 191 - 196)

2. **CODE OF CONDUCT FOR STAFF** (Pages 197 - 204)

3. **PROTOCOL FOR MEMBER AND OFFICER RELATIONS** (Pages 205 - 212)

4. **WHISTLEBLOWING POLICY** (Pages 213 - 218)

5. **STAFF DISCIPLINARY PROCEDURE** (Pages 219 - 232)

6. **RECRUITMENT AND SELECTION POLICY** (Pages 233 - 254)

7. **SCHEME OF MEMBERS ALLOWANCES 2019/20** (Pages 255 - 264)

Electronic agendas sent to members of Constitution – .

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